

BY-LAWS  
OF  
METROPOLITAN WASHINGTON CHAPTER  
OF  
THE ASSOCIATION OF INDIANS IN AMERICA, INC.

ARTICLE I: NAME:

The Association of Indians in America, Inc. (AIA), METROPOLITAN WASHINGTON CHAPTER (MWC).

ARTICLE II: OBJECTIVES:

In addition to the objectives of the AIA, MWC will have the following objectives:

- A. To work toward establishing an Indian Community Center for various socio-cultural and other activities;
- B. To induct the descendants from India and the Americans into the rich and diverse heritage of India;
- C. To organize resources and encourage deserving Indian immigrants of Metropolitan Washington area in their educational pursuits; and
- D. To find and provide ways (through the qualified members of MWC, AIA) in which the chapter could be of assistance (such as medical, technical, financial, etc.) to the community.

ARTICLE III: MEMBERSHIP:

To become a member of MWC-AIA, the dues would be paid directly to MWC. In the event any member resident in the chapter area sends his/her dues directly to national headquarters, the member concerned shall be in good standing in the chapter as soon as proper advice to this effect has been transmitted to the chapter and the chapter's share of the membership has been received.

The qualifications and dues for membership would be the same as those prescribed by AIA.

ARTICLE IV: EXECUTIVE COMMITTEE OF THE CHAPTER:

- A. Function: The Executive Committee shall conduct all the activities in furtherance of the objectives of the AIA-MWC.
- B. Structure: The Committee shall have a President, two Vice Presidents, a Secretary, a Joint Secretary, a Treasurer, a Youth Representative, and ten Members-at-Large. To be elected to the Office of President, Vice-President, Secretary, Joint Secretary or Treasurer, one should be a member of the Chapter in good standing for at least one year and must be residing in Metropolitan Washington area. For Member-At-Large one has to be a member in good standing.
- C. Election: Election of the Committee shall take place in March/April every two years at the Annual General Meeting or by postal ballots. The new Committee shall take charge immediately. The first election shall take place in June 1978.
- D. Meetings: The Committee shall meet at least once every two months. Five members shall form the quorum. Any meeting adjourned due to lack of quorum, may be held after one-half hour and such meeting shall not need any quorum.
- E. Vacancies: Any member not attending three consecutive meetings of the Committee without prior permission of the Committee, shall be deemed to have resigned from the Committee. The Committee shall fill all vacancies for the balance of the tenure of the Committee.

ARTICLE V: DUTIES OF THE OFFICE BEARERS:

A. President:

1. President shall preside over all the meetings and be an ex-officio member of all the sub-committees.
2. He/She shall be responsible for financial transactions of the Chapter together with the Treasurer.
3. He/She shall see the observance of the By-Laws of the AIA and MWC-AIA.
4. He/She shall represent the Chapter at the National Executive Committee.

B. Vice-Presidents:

1. They shall be responsible for the growth of membership and funds in particular.
2. In the absence of the President, one of the Vice-Presidents shall be chosen by the Executive Committee to preside and perform the duties of the President.
3. They shall perform any other duties allocated to them.

C. Secretary:

1. Secretary shall keep the minutes of the Executive Committee meetings.
2. He/She shall carry on all correspondence.
3. He/She shall be an ex-officio member of all the sub-committees.
4. He/She shall be responsible for the initiation and presentation of major programs to the Executive Committee.

D. Joint Secretary:

1. In the absence of the Secretary, the Joint Secretary shall assume the functions of the Secretary.
2. Joint Secretary shall perform any function assigned to him/her.

E. Treasurer:

1. Treasurer shall present the budget for the year for approval of the Executive Committee no later than thirty days after assuming office and every year thereafter.
2. He/She shall be responsible for collecting membership and other dues and for disbursing all sums authorized and payable by the Chapter.
3. He/She shall report on financial status of the Chapter from time to time, maintain all relevant records and prepare annual report of Accounts for submission to the Chapter and to the National Executive Committee before March 1, each year.
4. He/She shall be one of the signing officers for executing financial transactions of the Chapter.

ARTICLE VI: AUDIT:

Accounts of the Chapter shall be audited at least once each year by a committee of three members elected by the Executive Committee.

ARTICLE VII: COOPERATION BY MEMBERS:

The Executive Committee shall, whenever it deems necessary for the performance of its duties, call for the assistance of any member. All members shall endeavor to give every assistance required of them by the Executive Committee.

ARTICLE VIII: SPECIAL MEETINGS:

Special meetings of entire memberships shall be held at any time at the request of more than 50% members in good standing for the specific agenda of the requisition.